BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK

CABINET DECISION SHEET

Decision Sheet from the Meeting of the Cabinet held on Thursday, 23rd July, 2026 at 6.00 pm in the Town Hall, Saturday Market Place, King's Lynn

PRESENT: Councillors Beales (Chair), Ring (Vice Chair), de Whalley, Lintern, Moriarty (remotely), Morley, Rust and Squire.

PRESENT UNDER STANDING ORDER 34: Councillors Kemp and de Winton

OFFICERS:
Stuart Ashworth – Assistant Director, Planning and Licensing
Siobhan Cleeve – Assistant Director, Leisure and Culture
Amanda Driver – CIL Officer
Debbie Ess – Senior Corporate Governance Officer
Alex Fradley – Planning Policy Manager
Emma Hodds – Chief of Staff and Monitoring Officer
Carl Holland – Assistant Director, Finance
Emma Kavanagh – Chief Operating Officer
Hannah Wood-Handy – Planning Control Manager

1 **APOLOGIES**

None.

2 **MINUTES**

RESOLVED: The minutes from the meeting held on 9th June 2026 were agreed as a correct record.

3 **URGENT BUSINESS**

None.

4 **DECLARATIONS OF INTEREST**

None.

5 **CHAIR'S CORRESPONDENCE**

None.

6 **MEMBERS PRESENT UNDER STANDING ORDER 34**

Councillors Kemp and de Winton for the CIL Strategic Project Funding Item.

7 **CALLED IN MATTERS**

None.

8 **FORWARD DECISIONS**

RESOLVED: The Forward Decisions List was noted.

9 **MATTERS REFERRED TO CABINET FROM OTHER BODIES**

Cabinet noted the recommendations put forward by the Panels in relation to the following items:

Corporate Performance Panel – 20th July 2026

Full Year Performance Management Report 25-26
Revenue Outturn
Capital Outturn

Environment and Community Panel – 21st July 2026

West Norfolk Racket and Community Sports Hub

Regeneration and Development Panel – 23rd July 2026

Local Plan Scoping Consultation Materials

Regeneration and Development Panel – 2nd June 2026

CIL Strategic Project Funding

10 **FULL YEAR PERFORMANCE MANAGEMENT REPORT - 2025-2026**

RESOLVED: 1. Cabinet reviewed the Performance Management Report and commented on the delivery against the Corporate Strategy.

2. Cabinet requested that targets relating to the number of homes and affordable homes built in the Borough, be added into the Corporate Performance Monitoring Report as monitor only.

REASON FOR DECISION: Cabinet should use the information within the management report to review progress on the agreed actions and indicators and satisfy themselves that performance is at an acceptable level. Where progress is behind schedule members can seek additional information to explain variances.

11 **CIL STRATEGIC PROJECT FUNDING**

RESOLVED: Cabinet considered the recommendations provided by the Spending Panel and allocated funding to Corporate Projects as set out in Option 1 and the attached project list at Appendix 1.

REASON FOR DECISION: To ensure that CIL monies collected are being spent in accordance with CIL legislation and local policy on appropriate infrastructure projects and ensure spend is within the available funding envelope.

12 **LOCAL PLAN SCOPING CONSULTATION MATERIALS**

RESOLVED:

1. Agreed that the Local Plan Scoping Consultation takes place for 4 weeks, from 1 to 29 September 2026 (inclusive), to comply with the legislation, Government direction, and the Borough Council's Local Plan Timetable.

2. The final Scoping Consultation material be agreed by the Assistant Director for Planning under delegated powers in consultation with the Portfolio Holder for Planning and Licensing.

REASON FOR DECISION: To comply with the new local plan-making legal requirements, Government Direction (they have written to the Borough Council), and the Borough Council's engagement for the Borough Council's Local Plan.

13 **BUILDING SAFETY LEVY - PROPOSED ADMINISTRATION BY CNC BUILDING CONTROL**

RESOLVED:

1. Cabinet approved CNC Building Control to manage and administer the Building Safety Levy (BSL) on behalf of the Council;

2. Approval of the transfer of the new burdens funding to CNC Building Control, subject to an agreed retention by the Council to cover its own administrative and oversight costs.

3. Delegate authority to the Assistant Director, Environment and Planning, in consultation with the portfolio holder for Planning and licensing and Section 151 Officer to agree the financial arrangements (including retained costs and the operational and reporting protocols).

4. Approve that CNC submits BSL returns on behalf of the Council, subject to the appropriate oversight and assurance arrangements agreed by the Section 151 Officer

REASON FOR DECISION: The Building Safety Levy is a statutory requirement which must be implemented by October 2026. Given that the levy is intrinsically linked to building control functions and that CNC Building Control already provides this service on behalf of the Council, it is considered that CNC are best placed to deliver this function efficiently and consistently across partner authorities.

The proposal provides a robust, cost-effective and lower-risk solution subject to
appropriate governance, financial oversight and assurance arrangements.

14 **WEST NORFOLK RACKET AND COMMUNITY SPORTS HUB**

RESOLVED: Cabinet resolves to:

1. Approve the West Norfolk Racket and Community Sports Hub at Lynnsport at a cost of £2.2m.

2. Subject to approval for the funding by full council, to progress the project from Tier 3 to Tier 1 of the Capital Programme and for delivery and progress to be reported to an monitored by the Member Major Projects Board.

RECOMMENDED: That Full Council:

1. Approve an increase to the councils contribution from £866,000 to £1,200,000 to fund the scheme, an increase of £334,000.

2. Delegate authority to the Section 151 Officer, in consultation with the Portfolio Holder for Finance, to determine the most appropriate financing mix for the councils £1,200,000 funding of the project.

REASON FOR DECISION:
1. To enable the Council to secure significant, time-bound national funding from the Department for Culture, Media and Sport (DCMS) and the Lawn Tennis Association (LTA) to deliver the multi-activity hub. Cabinet approval is required to authorise the necessary capital investment, formalise match funding commitments, and resolve immediate peak-time indoor capacity pressures at Lynnsport.

2. Furthermore, a Cabinet decision is necessary to align the Council's capital assets with corporate strategic objectives around unlocking long-term social value and tackling health inequalities in priority communities. While this report seeks approval for additional capital investment, the proposal should be viewed as a wider place-making

and prevention initiative rather than simply an expansion of leisure facilities.

15 **REVENUE OUTTURN 2025-26**

RESOLVED: Cabinet resolved to:

1. Approve the draft revenue outturn position for 2025/2026 (section 2).

2. Review and agree the new transfers to the Change Management Reserve as stated in para 2.3.

3. Review and agree the amendments to the Earmarked Reserves Policy (Section 4.)

REASON FOR DECISION: To consider and approve the draft revenue outturn position for 2025/2026 for the Council.

16 **CAPITAL OUTTURN 2025-26**

Cabinet noted the additional recommendation put forward by the Corporate Performance Panel and agreed that this would be passed onto those dealing with the Vehicle Replacement Programme for consideration.

RESOLVED: Cabinet resolved to:

1. Note the outturn of the capital programme for 2025/2026 of £39,560,687 including Exempt Schemes;

2. Note the revised capital programme for future years.

3. Note the financing arrangements for the 2025/2026 capital programme;

4. Note the commencement of spend by moving projects from tier 3 to tier 2 (section 10)

REASON FOR DECISION: To report the outturn 2025/2026 for the Capital Programme and receive an update to the Capital Programme 2025/2030.

The meeting closed at 7.55 pm